

Chelsea Public Library Board of Trustees
Meeting Minutes, 11-13-2017

Attendees:

Phyllis Hayward, Treasurer

Megan Campbell, Co-Chair

Susan Morse, Chair

Mark Lembke, Trustee

Elizabeth Morrison, Director

Toni Gildone, Children's Librarian

Meeting was brought to order at 6:07 pm on November 13, 2017. No adjustments were made to the agenda.

Treasurer's Report:

- The budget might need to be redistributed next year
- Phyllis will contact Emily from Vermont Community Foundation about coming to a meeting next January
- Maggie Kerrin will be invited to the next meeting on December 11
- Discussion about the amount that should be set aside for emergencies
- Next year's budget will be worked on by Phyllis and Elizabeth
- The Annual Appeal letters will go out later this week

Approved Treasurer's Report.

Librarian's Report:

- Total circulations in October 2017 was 847, total patrons was 733
- There will be an Art Opening for Joan Waltermire on December 1, 2017
- Toni did a wonderful job planning STEM Night, Halloween Party, and the Holiday Market
- The 2nd Reading Challenge is currently underway
- Elizabeth is currently working on state statistics and will be participating in the

Everybody Wins! Program at Chelsea Public School

Updates:

- Discussion about donating extra dog biscuits from children's story hour
- The Friends of the Library made \$628 at the Holiday Market
- There will be a Christmas craft and movie program on December 9 where children will make wreaths
- Discussion about a Children's Christmas shop being held on December 16th
- Discussion about creating a calendar which highlights how many times the library is being used by other organizations after hours
- There will be future Tech Nights but they will not be scheduled until contacting the volunteer
- Discussed opening from 2-7 on Wednesday Tech Night days
- There are two programs scheduled through the Vermont Humanities Council for next spring
- The Board decided to hire a third speaker for the program, "The Genealogy of Happiness: From Aristotle to Positive Psychology"
- The Artist's Contract and job description was reviewed and approved
- Art Opening on December 1 at 6 pm in the library
- The new website is not ready to be launched yet
- The cost of air conditioning was discussed and it was decided that it might be a better investment to fix the drapes and provide fans
- Elizabeth will research how much it will cost to fix the drapes in the library
- The board and staff was asked to come to the next meeting in December with a wish list of needs and wants for the library
- The library is in need of two new librarian computers and one new Windows laptop for patrons

Meeting was adjourned at 8:00 pm on December 13, 2017