

CHELSEA BOARD OF LIBRARY TRUSTEES

Meeting Minutes for:
January 11, 2021 at 6:00 P.M.
Via Zoom

Attendance: Phyllis Hayward, Megan Campbell, Jessica Anderson, Elizabeth Morrison, Suzanne Turner, Mark Lembke

- 1) Call to Order - 6:03
- 2) Public Presentation and Comments - none
- 3) Adjustments to the Agenda - none
- 4) Reports
 - a. Motion made and seconded to approve the minutes for December
 - b. Treasurer's Report
 - i. Phyllis walked us through the final budget numbers for 2020 and a draft budget for 2021
 - ii. Motion made and accepted to approve the treasures reports
 - iii. Motion made and seconded to vote on proposed budget for 2021. Voted to pass 2021 proposed budget
 - c. Librarian Report
 - i. Elizabeth applied for, and we receive a grant from the American Libraries Association (rural libraries grant). This will help to expand access to computers and internet connectivity. We brainstormed ideas for how to use some of the funds. We would like to gather feedback/ideas from the community. We have until February of 2022 to spend all of the funds.
 - ii. Circulation numbers were up for December
 - iii. The Chromebook loaning program is going well and has been popular
 - iv. Currently, there isn't any art on display in the library space. We will brainstorm ideas for future displays
 - v. Response to the annual appeal has been wonderful. We notice than many supports did use the online donation

portal, which was new this year. We want to use the sandwich board to display a Thank-you message to the community for their support

- vi. Motion made and seconded to accept the librarian's report

5) Old Business

- a. COVID planning for the upcoming months - Elizabeth is continuing to monitor what other libraries in the state and in our area are doing. Curbside pick up has been popular and is going well. We will continue to offer services as we have been and will continue to revisit this topic at our monthly meetings
- b. ALA Technology Grant Update - this was covered in the librarian's report
- c. Town Report - Elizabeth has completed her annual report for the town report

6) New Business

- a. Library Goals for the Upcoming Year
 - i. When things are able to open up more we will be prepared to offer children's programming and summer reading programming
 - ii. We will brainstorm ways to incorporate a foreign language component into our programming
 - iii. Elizabeth will explore opportunities to collaborate with other local public libraries (Tunbridge and South Royalton)
 - iv. We will make efforts to reach out to patrons who are shut-in or aren't able to make it to the library
- b. The trustees commend Elizabeth for her efforts throughout 2020 year to connect to patrons and to serve the needs of our community

7) Adjourn - 7:00

8) Future Meetings:

- a. February 8, 2021
- b. March 8, 2021
- c. April 12, 2021

The Library welcomes public participation at all Trustee meetings. Meetings are accessible via Zoom. Please contact meganbrehaut@gmail.com for connection info.