

Meeting Minutes- January 10, 2022

CHELSEA BOARD OF LIBRARY TRUSTEES

Attendance: Jess Anderson, Veronica Golden, Suzanne Turner, Megan Campbell, Mark Lembke

- 1) Call to Order - 6:02pm
- 2) Public Presentation and Comments - none
- 3) Adjustments to the Agenda - none
- 4) Approval of the Minutes for the January Interim Trustee Meeting
 - a. Suzanne made a motion to approve the minutes for the January interim meeting, Mark seconded
- 5) Treasurer's Report, including budgeting for VMERS insurance
 - a. Discussed that it would be helpful to break out VERMS insurance in our next budget, so it is clearer where we account for this expense
 - b. Megan made a motion to pass over the budget overview until next month when Phyllis will be with us to, Suzanne seconded
- 6) Librarian's Report
 - a. Veronica walked us through a new statistics record keeping system she has developed and has started to use. This is more in line with how other libraries gather statistics and is much more detailed in the information it provides
 - b. Discussed the need to do strategic planning in the future, the statistics/data will help drive the planning, will continue to think about this
 - c. COVID safety measures update: capacity limit has been lifted
 - d. Programming update: some programming is moving back to

- in-person or hybrid. Summer programming planning has begun
- e. ALA tech grant update. Suzanne made a motion to approve the updated ALA grant; included in the update: metal ADA compliant picnic table. Mark seconded the motion
 - f. Motion made by Megan and seconded by Suzanne to approve the librarian's report
- 7) Open Trustee Positions in March
- a. Discussed the 2 open library trustee positions that are on the town meeting ballot. Mark and Pyllis would both like to run again for their current positions
- 8) Friends Group and 2022 Programming Goals
- a. Suzanne shared some idea for art programming and engagement with exhibits
 - b. Will continue to discuss and brainstorm programming ideas
- 9) Adjourn- 7:00pm
- 10) Future Meetings:
- a. March 8, 2022
 - b. April 11, 2022
 - c. May 9, 2022

The Library welcomes public participation at all Trustee meetings. Meetings are accessible via Google Meets. Please contact meganbrehaut@gmail.com for connection info.