

Board of Trustees

Meeting Minutes 3-11-19

Susan Morse, Chair

Sarah Caouette, Secretary

Elizabeth Morrison, Library Director

Phyllis Hayward, Treasurer

Ashley Jamele, Youth Coordinator

Mark Lembke

Megan Campbell

Julia Tulloch

Meeting was brought to order at 6:00 pm. **Motion was made and passed to approve February's minutes.**

**Public Presentations:** Julia T. would like to facilitate an adult activity—making paper boxes out of old calendars. E.M. will coordinate with Julia to pick a date for the activity. Donations suggested for the materials (\$2/person). Board thought this would be a great activity to offer in the library.

**Treasurer's Report:** Library budget approved at Town Meeting. P.H. highlighted line item related to the Flea Market (\$600). Check antique/collectors check came in from last book sale. First appropriation from Town should be received in the next week. Board discussed salary increases—M.C. brought up annual reviews/evaluation. S.M. suggested we schedule one this evening for E.M. whose evaluation date falls in April. Board scheduled E.M.'s for April 3rd, and A.J.'s 6-month check in for March 22nd. A.J.'s annual evaluation will be in July. Increase in salaries was factored into the recently approved budget. **Motion made and passed to approve the Treasurer's Report.**

## **Librarian's Report:**

- E.M. shared Patron Support/Visits and Circulations. February was a quiet month compared to previous months. There was a drop in circulations compared to previous years, but a slight increase in patronage.
- E.M. shared that the increase in interlibrary loan is attributed to the Clover system being much faster.
- Upcoming Events,
  - Tania Aebi presentation 3/13, 7pm
  - Art Walk w/ Marcia Hammond's Exhibit Opening 3/29, 6pm
  - Tech Night 4/1, 6pm
  - Red Scare in the Mountain's 4/4, 7pm
  - Chelsea Chili Challenge w/ Out on a Limb 4/6, 5pm
  - Afternoon of Crafting 4/14, 2-4pm
  - Central VT Council on Aging Informational Session 4/11. 10am-12pm
  - David Rosane & the Zookeepers 8/23. 7pm
- E.M. will be attending the Orange County Regional Meeting (3/19th)
- There will be a change in how patrons will access their accounts on Overdrive later in the month. This is a mandatory update of KOHA.
- E.M. and A.J. brought up having a board game night—Board discussed.

## **Old Business:**

- Follow up regarding FPF film: The Story of Vermont's Quiet Digital Revolution—S.C. will contact to look into scheduling a showing at the library

## **New Business:**

A.J. went over her proposal for creating an open gym in the Town Hall for infant age to 7:

- Would like to set up the program to follow storytime on Saturday's with the hope that storytime can be geared toward a younger audience
- Would like to see if she can borrow some equipment (like mats) from the school or OCPCC, to see how the program takes off before investing money in equipment
- Would like to purchase some equipment— A.J. sees only spending a couple hundred dollars to get the program up and running (**Board approved**)

- Board suggested starting the program now and running it up until the nicer weather, then restarting it in the Fall after the summer months have passed
- S.M. presented the new library sign and the Board decided where it should be hung

S.C. would like to revisit the topic of a little kiosk on the North Common at the next meeting.

***Meeting Adjourned 7:45pm***