

Board of Library Trustees

Meeting Minutes 3-12-18

Attendees:

Susan Morse, Chair

Megan Campbell, Co-Chair

Mark Lembke

Sarah Caouette, Secretary

Elizabeth Morrison, Library Director

Toni Gildone, Children's Librarian

Carol Olsen

Lynette (Last Name?)

Absent: Phyllis Hayward

Meeting was brought to order at 6:00 pm on March 22, 2018. **Motion was made and passed to approve February's minutes.**

Adjustments: Carol Olsen attended this meeting to express interest in the role of Book Sale Coordinator for this year's Flea Market (July 14th) - contact info: carololsen685@gmail.com

Passed over review of Treasurer's report

Librarian's Report- See "*Library News*" supplement for full recap,

- E.M. will be at a training April 12th, 9:30am-12:30pm & will open library a little later that day
- Trustee training opportunity April 28th, 9:30am-12:30pm @ Brooks Memorial Library in Brattleboro & April 30, 9am-12p @ Ilsley Public Library in Middlebury
- VLA Conference- May 18th 8am-5:15pm @ Lake Morey Resort (E.M. will renew membership to VLA)
- Annual appeal update: \$6,120 as on 3/5/18 * S.C. will write up 'thank you' notes
- \$460 memorial donations
- Toni's Art Reception- March 23rd (board members will bring light refreshments & small plates)
- Library Benefit Concert- Aug. 25th (The same day as the *Arts on the Green Market & Festival*- put on by the Chelsea Arts Collective)
- New website update- E.M. has been working on the new website

- Stem Conference- April 23rd-24th (Toni plans to attend)
- Updates RE: Senior Center Programming- E.M. plans to go over the 2nd Fri. of every month to read or bring books. Hoping it may generate interest around the idea of a senior book club.

Old Business-

- M.C. has been in contact with the Vermont Community Fund and is hoping to set up another meeting in regards to small funding opportunities and investments
- M.C. provided some research into PA systems done by D.C. - board decided to look into other rental/lending options in the interim, while they decide whether to purchase their own. Board will reach out to other schools
- S.C. brought up the idea of purchasing a coffee carafe for events and to offer in the library (board members were going to look into options- Craigslist, FPF, used restaurant equip)
- Filtering Policy- board reviewed various policies pertaining to filtering of information on the internet provided by M.C. Based off their review, the board chose a policy that fits well with the CPL's other policies and mission, as well as the Library Bill of Rights. M.C. offered to draft a policy for the next board meeting.

New Business-

- _____ offered to help touch-up the ceiling where there was water. Lead mitigation will be considered.
- Chili cook-off April 7th - Friends' Group is gearing up for this fundraising event - hosting & food preparations. Music still TBD. Marketing finalized and to be sent out to all community news outlets. RE: Friends' Group had to re-submit application for tax-exempt status to IRS with a \$600 check.
- Board discussed a possible "Safety Plan" for the library, as well as other protocol for incidences. E.M. will contact VLA in regards to recommendations for creating a plan.

Adjourned 7:45pm

