

CHELSEA BOARD OF LIBRARY TRUSTEES

Meeting Minutes

March 13, 2023 at 6:00 P.M.

Attendance: Chintana Herrin, Mark Lembke, Veronica Golden, Kezia Freyjo, Jessica Anderson, Phyllis Hayward

1. Call to Order- 6:03
2. Public Presentation and Comments- none
3. Adjustments to the Agenda
 - a. Add wish list discussion as item #10
4. Approval of the Minutes from the February Trustee Meeting
 - a. Mark made a motion to approve minutes, Jess seconded
5. Treasurer's Report
 - a. Mark gave an update on town meeting and the library budget
 - b. Phyllis gave an update on the budget
 - i. Phyllis and Veronica will take closer look at the supplies budget and how ink costs/needs are affecting that budget line
 - ii. Mark made a motion to accept the treasurer's report, Jess seconded
6. Librarian's Report
 - a. Visits from patrons are UP!
 - b. Recent programming: Living well was hosted at Safe Art last month, Vets and Friends coffee hour was well attended, yarn and craft circle retreat went really well. Lots of programming is coming up in March and April.
 - c. Will share phone line with the farmers market which will enable them to process EBT cards
 - d. Mark made a motion to approve the librarian's report Phyllis seconded

7. Election of Officers

- a. Mark made a motion to propose Keshia Freyjo to the selectboard as a candidate for the library board. Phyllis seconded
- b. New officers:
 - i. Secretary: Jessica Anderson
 - ii. Vice Chair: Suzanne Turner
 - iii. Treasurer: Chintana Harris
 - iv. Chair: open for now

8. Library Hours

- a. Discussed changing the hours the library is open
- b. Trustees and Librarian will bring ideas for potential schedules to the next meeting

9. Town Hall Furnace

- a. Veronica shared information about the oil tank and furnace that we no longer use
- b. Mark made a motion to contact Irving about buying the oil that is in our tank back, Jess seconded
- c. Phyllis will contact Irving about coming to empty the tank
- d. Once tank is emptied the next steps of removing the old furnace can begin

10. Wish List Discussion

- a. Discussed the idea of creating a running wish list. These would be items that aren't part of our budget but are items we would like for the library

11. Adjourn- 7:23pm

12. Future Meetings:

- a. April 10, 2023