

Chelsea Public Library Request for Reconsideration of Library Materials

The Board of Trustees of the Chelsea Public Library has delegated the responsibility for selection and evaluation of library materials to the Library Director. To request the reconsideration of library materials, submit this completed form in person to the library. The Library Director will consider each request form relative to the criteria in the Materials Selection Policy, in addition to considering the principles of the ALA Library Bill of Rights, the Challenged Materials interpretation of the Library Bill of Rights, and other appropriate sources. A written response will be sent to the individual making the request in a timely manner.

Name:	Date:
Representing: (circle one) self / organization	
Email:	Phone:
Street Address:	
City:	State/Zip:

Library Material/Resource

Title:
Author/Creator:
Publisher/Producer:
Format type: (e.g. book, DVD, magazine, etc.)
Describe your concerns: (Please be as specific as possible: pages, timestamp, etc.)

Have you read/viewed/listened to the entire work? (circle one) YES / NO
What would you like the library to do about this material? Discard from collection _____ Reshelve in another location _____
Suggestions of other material to provide additional information and/or viewpoints on this topic?

This form must be submitted in person to the Chelsea Public Library by the individual listed above. We appreciate your concerns and welcome your comments.