

Friends of Chelsea Public Library

Meeting Minutes
September 18, 2017

Opening

The regular meeting of the Friends of Chelsea Public Library was called to order at 6:15pm on September 18th in the Chelsea Public Library by Toni Gildone, Acting Chairman.

Present

Those in attendance: Linda Schmidt, Megan Campbell, Janet Battey, Phyllis Densmore, Elizabeth Williamson, Cheryl McCarty, Toni Gildone, Deborah Quayle, Lynette Sherman, Elizabeth Morrison, Solenne Thompson, Deb Williams

Open Issues

- FOCPL non profit status is complete. Paperwork filed by Megan C.
- By-laws for a smaller Friends organization were submitted by Deborah Q. and approved by board and members on September 18th, 2017. Deborah Q. will type them up and submit them to Megan C.
- 2 Fundraiser Ideas proposed by Toni G. and Elizabeth M.
 1. Harry Potter Murder Mystery Dinner
 - Date for dinner proposed and approved for March 2, 2018 in the Town Hall
 - Needs discussed (in order of importance) were what are the script options and time duration, dinner menu options, how much to charge (discounts for those in costume?), decoration options, how to publicize.
 - Proposed and formed 2 committees: 1. Script Committee (Megan Campbell, Cheryl McCarty, and Elizabeth Morrison) to decide what the script will be and how long it will be. 2. Menu Committee (Janet Battey, Deb Williams, and Solenne Thompson) to choose items for dinner menu and estimated cost. Committees will either meet or communicate online as needed. Information to be given at next FoCPL Meeting.
 - Later committees to be formed as needed.
 2. Gift Donation of assorted cards and gifts (retail value of \$4000)
 - Ideas on how to use items:
 - a. Sell items in Library (cards)
 - b. Sell at school Craft Bazaar in November (cost to set up booth?)
 - c. Use as door prizes for future events
 - Propose a meeting on October 3rd at 6pm to go through boxes

Agenda for Next Meeting

- Committee findings
- Minutes from Donation Box Meeting
- Further planning for Harry Potter Fundraiser Dinner
- Report on By-Law

Adjournment

Meeting adjourned at 7:17pm by Toni G., Acting Chair. Next general meeting will be on October 19, 2017 at 6pm in the Chelsea Library.

Minutes submitted by: ▪ Deborah Quayle, Secretary

Approved by: □