

July 10, 2023 - Meeting Minutes  
CHELSEA BOARD OF LIBRARY TRUSTEES

Attendance: Kezia Freyjo, Brian Anderson, Chintana Herrin, Veronica Golden, Jess Anderson, Suzanne Turner

1. Call to Order- 6:05
2. Public Presentation and Comments- none
3. Adjustments to the Agenda
4. Approval of the Minutes from the June Trustee Meeting- Chintana made a motion to approve the minutes from the June meeting, Jess seconded
5. Librarian's Report highlights
  - a. Summer hours feedback - Veronica shared some initial feedback from patrons regarding the change in hours for the summer months
  - b. Programming update- Veronica gave an update on guidance she received regarding potential programming
  - c. Motion made by Suzanne and seconded by Chintana to add the following language to meeting room policy: "Due to space constraints, the library can not be reserved or used as a meeting room during open hours, with the exception of library programming"
  - d. Discussed public use of the library's landline. Will add agenda item to next meeting
6. Treasurer highlights
  - a. Paypal nonprofit account for book sale
    - i. Motion was made by Suzanne to create paypal and venmo accounts for the library, seconded by Jess
  - b. Bequest
    - i. A generous donation was made to the library in honor of Rita Edwards estate.
7. Other Items
  - a. Brian Anderson, Trustee candidate
    - i. Jess made a motion to add Brian Anderson to the board of trustees, Chintana seconded

- b. Prior trustee brunch + gift update
  - i. Gifts have been purchased and are ready to send. Brunch is canceled
- c. Friends of the library
  - i. Background
  - ii. Path forward- will keep looking for people who may be interested in resurrecting the Friends group
- d. Tech maintenance plan (computers in the library)
  - i. Background
  - ii. Path forward - Kezia will continue to work on creating a plan for tech maintenance
- e. Sub compensation
  - i. Chintana will do some research to look at what subs make in this area and will look into the budgetary impact of adjusting sub pay
- f. [Strategic plan update](#)
  - i. Planning committee is looking to meet in August
  - ii. Committee is working on creating a community input survey (deadline is end of July for trustee feedback and comments)

8. Adjourn- 6:55pm

9. Future Meetings

- a. Aug 21st
- b. Sep 11
- c. October 9
- d. November 13
- e. December 11