

July 11 Trustee Meeting Minutes

Attended by Megan, Suzanne, Mark, Phyllis and Veronica

Called to Order at 6:05

Approved the minutes from the June trustee meeting, which was mislabeled July. Mark moved and Phyllis seconded.

Librarian's Report- Veronica brought us up to date on library activities, including a recent grant application for Rapid Response and visit to Chelsea by the State Librarian.

Treasurer's Report- When comparing the Budget with last year we seem to be about the same. There are areas for concern, fundraising is running behind our projections. Megan moved and Mark seconded approval of the Treasurer's report.

Book sale was a success. We need to work on having more volunteers, a small number of volunteers are working very hard. We discussed how next year the board could help with management of the volunteer effort.

Reviewed the Material Selection Policy. Megan moved and Suzanne seconded the approval of both the Material Selection Policy and the Request for Reconsideration of Library Materials form. It was unanimously approved.

Window Washing- Blakely Window service bid. Phyllis moved and Megan seconded that we will award them the contract after Phyllis checks references.

We will invite Phillip M. to September meeting to talk both about window weatherization and furnace replacement. We discussed various furnace options.

We will approach local cleaners to talk about if they are interested in cleaning the library and how much it would be for two hours cleaning per week.

Strategic Planning update- Events and focus groups are being planned. Veronica shared a budget with us which had two options, there was some discussion about where the funds would come from. Megan moved and Mark seconded that we would approve the slim budget, \$1500, and look to Mascoma bank to help us with funding.

Adjourned at 7:46.