

CHELSEA BOARD OF LIBRARY TRUSTEES
Meeting April 10, 2023 at 6:00 P.M. EST

Attendance: Chintana Herrin, Kezia Freyjo, Jess Anderson, Veronica Golden, Suzanne Turner

1. Call to Order- 6:05
2. Public Presentation and Comments
 - a. None
3. Adjustments to the Agenda
 - a. Add discussion about plant sale
4. Approval of the Minutes from the March Trustee Meeting
 - a. Kezia made a motion to approve the minutes from the March meeting, Suzanne seconded
5. Treasurer's Report
 - a. Treasurer transition from Phyllis Hayward to Chintana Herrin. One transition meeting has taken place.
 - b. At the next meeting we will review the March treasurers report, once Chintana has had more time to come up to speed
 - c. Chintana made a motion to contact tech support to reset the account which will enable us to update library accounting to reflect current director and trustees. Suzanne seconded.
6. Librarian's Report
 - a. Veronica has gathered past statistics and has done a multi-year patron comparison. One takeaway is that visits to the library are bouncing back to precovid levels
 - b. Interlibrary loans (ILL) are way up for 2023. Discussed how ILLS are processed at CPL and what mailing/shipping fees are. Will revisit ILL topic at the next meeting.
 - c. Upcoming programming:
 - i. Vets and Friends Coffee Hour
 - ii. Poetry-writing class with Taylor Katz-4/15 @ 10-11:30
 - iii. Living Well Discussion Group-4/17 @ 5-7:30
 - iv. Kids Craft with Debi- 4/21 @ 4-5
 - v. Drop-in Tech Help- 4/28 @ 4:30-5:30

- vi. Plant swap (KC is organizing this) May 28-June 19
 - d. Jess will reach out to Phyllis to talk about Mother's Day Plant Sale
 - e. Kezia made a motion to donate the oil that is currently in the oil tank to Mort (an organization that donates heating fuel to families in need). Jess seconded
 - f. Strategic Planning Discussion. Trustees will plan to hold a retreat sometime in June to work on strategic planning
- 7. Other Items
 - a. Google drive for trustee documentation
 - b. Adjustment to [library hours](#)
 - i. Discussed a proposal to adjust hours for the summer, collect data then reassess. Will continue the discussion and vote during the May meeting
 - c. Wish list. There is a running wish list on a google doc.
- 8. Adjourn- 7:45
- 9. Future Meetings
 - a. May 15
 - b. June 12
 - c. July 10
 - d. Aug 14