

CHELSEA BOARD OF LIBRARY TRUSTEES

June 6, 2022

Attendance: Phyllis Hayward, Mark Lembke, Veronica Golden, Suzanne Turner, Megan Campbell, Jessica Anderson

- 1) Call to Order - 6:08
- 2) Public Presentation and Comments - none
- 3) Adjustments to the Agenda - Move treasurers report to next month
- 4) Approval of the Minutes for the April and May Trustee Meetings-
Phyllis made the motion to approve the minutes for the April and May Trustee Meetings, Suzanne seconded
- 5) Treasurer's Report - skip for this month, Phyllis will report at next months meeting
- 6) Investments Update - Phyllis will ask a representative from the Vermont Communities Foundation to come to our August 8th meeting. Phyllis will work on making a recommendation to the board of Trustees on how much we might want to invest at this time.
- 7) Librarian's Report
 - a. Veronica gave an overview of May statistics
 - b. Programming is going well, many events have taken place lately. Discussed having an intro to knitting club in the fall.
 - c. Summer reading programming will be happening with storytimes at the farmers market. VINS visit is coming up in June
 - d. Veronica gave a grants update
 - i. Veronica applied for and received a Cliff summer reading grant!
 - ii. ARPA grant funding has been received and can now be used
 - e. We've received summer passes (for parks and museums). Veronica will share promotional materials that we can send home with school kids

- f. Discussed the opening we have for a cleaning position. Mark made a motion and Megan seconded to advertise the cleaning position at \$15 per hour
- 8) Book Sale Planning
 - a. Mark is going to contact Casella about coming on July 11th to pick up books for disposal
 - b. Jess will work on putting together a schedule for Saturday and Megan will work on clarifying sorting needs with Kasey and putting together a schedule for that
- 9) Hours for July
 - a. We are going to shift the Saturdays we are open in July, will be open on July 9th and 23rd and closed on July 4th weekend.
- 10) Cleaning Hire - Veronica will repost the opening with updated pay
- 11) Library as a Cooling Site
 - a. Megan moved and Mark seconded to become a designated cooling site
- 12) ARPA Funds
 - a. The Selectboard is meeting on June 14th
 - b. Discussed asking for funds for story walk installation (approximately \$7,000)
 - c. Discussed wanting to Improve and update accessibility to the library and town hall
 - d. Megan moved to approve the proposal for funds for “little free library” and story walk installation to be installed near the new little playground. We also ask that they consider improving the accessibility to the library and townhall (ie. improving look and functionality of the ramp and the bathroom)
- 13) CPL Strategic Plan Update
 - a. Trustees would like feedback from the strategic planning committee on library hours
 - b. The strategic planning committee is thinking about budgeting/ funds they might need to assist in planning and community engagement

- 14) Planning for Trustee Offices/Membership
 - a. Discussed potential upcoming trustee openings
- 15) Adjourn- 7:26
- 16) Future Meetings:
 - a. July 11, 2022
 - b. August 8, 2022
 - c. September 12, 2022