

CHELSEA BOARD OF LIBRARY TRUSTEES

Meeting October 10, 2022 at 6:00 P.M. at the library.

- MEETING NOTES -

- 1) Call to Order
 - a. 6:06 PM EST
- 2) Public Presentation and Comments
 - a. None
- 3) Adjustments to the Agenda
 - a. None
- 4) Approval of the Minutes for the September Interim Trustee Meeting
 - a. Some spelling errors
 - i. Suzanne moved; Phyllis second.
- 5) Treasurer's Report
 - a. Review needed at the director's expense.
 - b. Suggestion to postpone window washing.
 - c. Selectboard requested a budget be submitted
 - i. Phyllis to work on this item with Veronica
 - d. Window inserts effort with Phil Mulligan
 - i. Group decided to not pursue due to a previous analysis done suggesting window draft does not seem to be an issue.
 - ii. Storm windows at the bottom of the building need attention. Needs to be brought up to the selectboard.
- 6) Librarian's Report
 - a. Visitors maintaining good median traffic.
 - b. 400 people visiting monthly.

- c. Circulation dropped to July numbers
 - d. Interlibrary loan drop. No purchasing over the summer. Need for more inventory may be the root cause.
 - e. State courier grant signed.
 - f. Veronica on vacation, coverage planned.
- 7) 2022/2023 Budget Planning
- a. Budget to be drafted by Phyllis, to be shared with trustees.
- 8) Book Censorship Issues Update
- a. Issues have come up, specific book formally challenged.
 - b. Veronica to meet with the VT library association and the American Library association to ask for specific guidance.
 - c. Guidance to be shared with trustees.
- 9) Planning for Trustee Offices/Membership
- a. Request for searching of new chair since the current chair no longer lives in Chelsea.
 - b. Kezia candidate as trustee.
 - c. Suzanne is open to being vice-chair.
- 10) Winter Fundraising Planning
- a. Chair to draft the letter of appeal to be sent out to town.
- 11) Adjourn
- a. Meeting adjourned 7:20PM.